



**NIO SH CERTIFICATION SDN BHD** (641222-K)  
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## 1. The NIOSH Certification Sdn. Bhd. (NIO SH Certification) Mark

- 1.1** The NIOSH Certification Mark can be used for quality, environment, health and safety and other management system by any client certified by NIOSH Certification accordance to their application.
- 1.2** The mark cannot be used on a product, primary product packing, on calibration certificates or on certificates of conformity or in any way that may be interpreted as denoting product conformity.
- 1.3** The mark cannot be used by sites or activities not included in the scope; by licensees of a certified organization or in any misleading manner.
- 1.4** The mark must conform to requirements of NIOSH Certification in communication media such as internet, brochures or advertising, or other documents and client organization must amends all advertising matters when the scope of certification has been reduced.
- 1.5** The client organization must not:
- Make or permit any misleading statement regarding its certification;
  - Use or the permit the use of a certification document of any part thereof in a misleading manner;
  - Apply the certification to activities there are outside the scope;
  - Use it certification in a manner that would disrepute the NIOSH Certification and lose of public trust; and
  - Imply or state that the NIOSH Certification certificate a product (including service or process)
- 1.6** Upon suspension or withdraw of its certification, the clients organization must discontinue its use of all advertising matters that contains a reference to certification, as directed by NIOSH Certification.



## 2. The 'STANDARDS MALAYSIA' Accreditation Symbol

2.1 The 'STANDARDS MALAYSIA' Accreditation Symbol relates to the accreditation of NIOSH Certification to award certificates and must only be used in conjunction with the NIOSH Certification mark (as illustrated) and show the appropriate management system relevant to the client's certificate and NIOSH Certification registration number, printed centrally below the accreditation symbol.

2.2 The symbol can be used on:

- a) Organization's stationery, provided organization's logo or title is also displayed with at least equal prominence;
- b) Organization's publicity material or other items relevant to the certificates;
- c) Exhibition stands;
- d) Internal walls and doors within the certificated organization's building; and
- e) Business card.

2.3 The symbols cannot be used on:

- a) Products or product packaging seen by the consumer or in any other way that may be interpreted as denoting product conformity;
- b) Laboratory test, Calibration or inspection reports as such reports are deemed to be products in this context.
- c) Promotional items (pens, mats, diaries etc);
- d) Vehicles;
- e) External walls of buildings; and
- f) Flags and banners.

2.4 The Symbol cannot be used:

- a) By sites or activities not included in the scope;
- b) By licensees of a certified company; and
- c) In any misleading manner.

2.5 The accreditation mark should normally have a minimum height (excluding the accreditation number) of 20mm and on A4 stationery should not be larger than 30mm high. On larger items of unfolded stationery the size may be proportionally increased. Where space restrictions apply, the mark may be reduced in size but must always be easily legible with no infilling.

2.6 The marks shall normally be printed in single color, which should be the predominant ink color of the document or, in the case of pre-printed letterheads, the predominant ink color of the letterheads. Multicolor printing of the accreditation mark must follow the STANDARDS

MALAYSIA guidelines, which can be provided on request. Soft copy of the above marks and logos are available from NIOSH Certification.

2.7 Electronic reproductions of the mark from masters are permitted, provided that the above requirements are met. Redrawn approximations of the marks are not allowed.

### **Claims and Declarations**

2.8 All references to any NIOSH Certification accredited scheme should be phrased; “NIOSH Certification Sdn. Bhd. is “STANDARDS MALAYSIA” accredited certification body number (refer Figure).

2.9 The organizations should not make claims or declaration that are not true or give the impression that the organization, parts of the organization or its subsidiaries, sites and associates are certificated for activities or services when they are not.

2.10 The marks, symbols, claims, or declaration should not be used in a way as to imply that NIOSH Certification or “STANDARDS MALAYSIA” accepts responsibilities for activities carried out under the scope of the certification.

### **Misuse of Logo or Marks**

2.11 Flagrant and/or persistent misuse of the marks or Symbols can be considered grounds for suspension and/or withdrawal of certification.

2.12 Certified organization shall immediately cease to issue any materials or documentation containing the marks or symbols following withdrawal, suspension or termination of certification.

2.13 If a company decides to resign its certificates it must immediately cease issue of any materials that suggest it is still certificated and return the certificate to the local office.

## **Advice**

- 2.14 Any advertising or press release relating to a company's registration must state that the company is registered by NIOSH Certification Sdn. Bhd.
- 2.15 Advice on the use of the Symbols/marks can be obtained for the local NIOSH Certification office.

## **Note :**

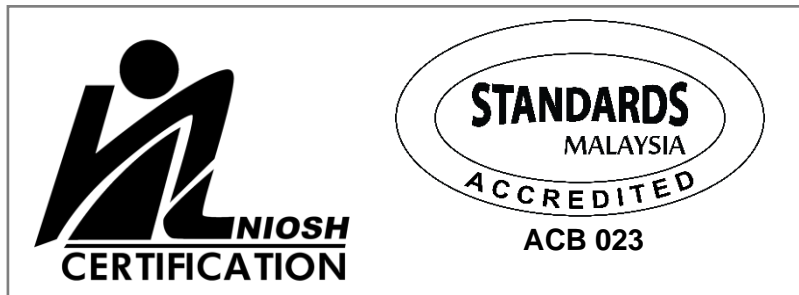
**The alpha-numeric identification Alphabet-XXX/XX in the Cert No. (e.g. CERT. NO. O: XXX/XX) refers to the certification number of the certificate.**

**Malaysian Sustainable Palm Oil Management System – MS 2530:2022**



**MS 2530:2022 CERTIFIED**  
Cert No: MSPO-XXX/XX

**Figure 1: The Symbols with Colour**



**MS 2530:2022 CERTIFIED**  
Cert No: MSPO-XXX/XX

**Figure 2: The Symbols with Black & White**

### **3. MSPO Logo Issuance**

- 3.1.** Certification marks related to the MSPO Certification Scheme can be fixed to a product to indicate that the product originated from an oil palm planted area certified to the requirements of the MSPO Certification Standard.
- 3.2.** The MSPO Logo is a registered Trademark in 4 different categories in colour variant or monochrome with the no. 2014000761, 2014000763 to 2014000769, under the ownership of the scheme owner. It is vital that the logo is used correctly to safeguard the integrity and credibility of the MSPO Certification Scheme. This section provides the authoritative basis for the scheme owner in managing the use of the MSPO Logo and to guide users on the use of the MSPO Logo.

#### **Logo Coverage**

- 3.3.** The MSPO Certification Scheme is a single-issue labelling scheme, the claims of which only concern sustainable oil palm management. Sustainable oil palm management is the process of managing oil palm planted areas to achieve one or more clearly specified objectives of management with regard to the production of a continuous flow of desired palm oil products without undue reduction of its inherent values and future productivity, and without undue undesirable effects on the physical and social environment.
- 3.4.** The MSPO Logo only places a claim on the oil palm products that is covered within the scope of MSPO certification.

#### **Ownership and Usage of the MSPO Logo**

- 3.5.** The MSPO Logo is a copyright material and Trademark <sup>™</sup> registered by the scheme owner. The use of MSPO Logo and related MSPO claims in Malaysia and globally is regulated and governed by the scheme owner.
- 3.6.** Unauthorised use of this copyright material is prohibited and may lead to legal action.

#### **Role of the Scheme Owner**

- 3.7.** MSPO is the company formed to manage the implementation of the MSPO Certification Scheme. This includes providing a contact point for queries and comments on the certification standards and promoting mutual recognition for the MSPO Scheme with compatible palm oil certification schemes.

3.8. Within its mandate to manage the implementation of the MSPO Certification Scheme, MSPO as the scheme owner is responsible for issuing and controlling logo usage licenses to other parties.

3.9. In issuing licenses, MSPO is responsible for keeping an up-to-date register of:

- a) MSPO certificate holders
- b) All the on-product and off-product Logo Users by user group

### **Role of Accredited Certification Body**

3.10.1 NIOSH Certification which undertakes an audit of a management unit and grants certificate is responsible for the verification of the use of MSPO Logo and related claims by the relevant Logo User. Verification audits are carried out by NIOSH Certification to ensure compliance with the use of the MSPO Logo and related claims.

3.10.2 NIOSH Certification shall raise Major Non-conformity if found unapproved and/or non-conforming uses against the requirements of the MSPO Logo and its Trademark by the Certificate Holders and report unapproved and/or non-conforming uses against the requirements of the MSPO Logo and its Trademark to the scheme owner within 7 working days. The scheme owner will evaluate the unapproved and/or non-conforming uses of the MSPO Logo to determine whether further action, including legal action, is required.

3.10.3 Upon its client organisation who has undertaken to enter into a Logo Usage License Agreement with the scheme owner, NIOSH Certification need to ensure the following:

- a) The Logo User shall make available the up-to-date agreement between the Logo User and scheme owner to NIOSH Certification during the audit for verification or as and when needed;
- b) The Logo User complies with the use of the MSPO Logo and related claims;
- c) Examines the system by means of which the Logo User keeps records on how the logo is used and, in the case of products, the production volumes of products marked with the Logo; and
- d) Includes the unapproved and/or non-conforming uses against the requirements in this document of the MSPO Logo in the audit report OR audit summary report.

## Logo Usage and Claims

3.10.4 When the MSPO Logo is used, the following essential elements must be fulfilled:

- a) The MSPO Logo shall be reproduced according to the measurements, colours, trademark claims and other specifications detailed in the MSPO Logo Reproduction Tool Kit, which the scheme owner makes available to the approved logo users.
- b) A logo license registration number provided by the scheme owner shall be included.

3.10.5 The logo can be used in two different ways:

- a) **On-product usage includes:** Claim on the product(s) label (e.g. PET bottle, plastic packaging, boxes, drums)
- b) **Off-product usage includes:** Claim which are not on the product(s) label. This includes, but is not limited to:
  - Claims in the traceability documentation (e.g. invoice, packaging list and bill of lading)
  - Claims in general documentation (e.g. company or product brochure)
  - Claims in signage (e.g. at an organisation's premises or at the boundary of oil palm estates)



## On-Product Use

3.10.6 For on-product use, Logo Users must indicate the traceability model of either the option of segregation or mass balance based on their scope of certification and/or of the content of the MSPO certified material in the product.

3.10.7 The logo for on-product use shall adhere to MSPO Logo Reproduction Tool Kit.

3.10.8 Specific Requirements for 'MSPO Certified' Label.



Supply Chain Model (based on scope of certification) Segregation	MSPO Logo or Claim	Content of MSPO certified material	Label Implies
Segregation		100%	The product must contain 100% of MSPO certified material used in the final product.
Mass Balance 70%		>70%	The product must contain a minimum of 70% of MSPO certified material from the total of palm oil material used in the final product
Mass Balance 30%	"This product contains Malaysian sustainable palm oil (MSPO)"	>30%	The product must contain a minimum of 30% of MSPO certified material from the total of palm oil material used in the product. Usage within this category is only limited to claims and the use of the MSPO logo is not permitted.

## Off-Product Use

3.10.9 For off-product use, Logo Users must use the logo with the logo license number that is issued as below:



3.10.10 The logo for off-product use shall adhere to MSPO Logo Reproduction Tool Kit with the exception of the size of the logo, which shall remain flexible and legible.

## 4. LICENSES OF LOGO USAGE RIGHTS

#### 4.1 General Conditions

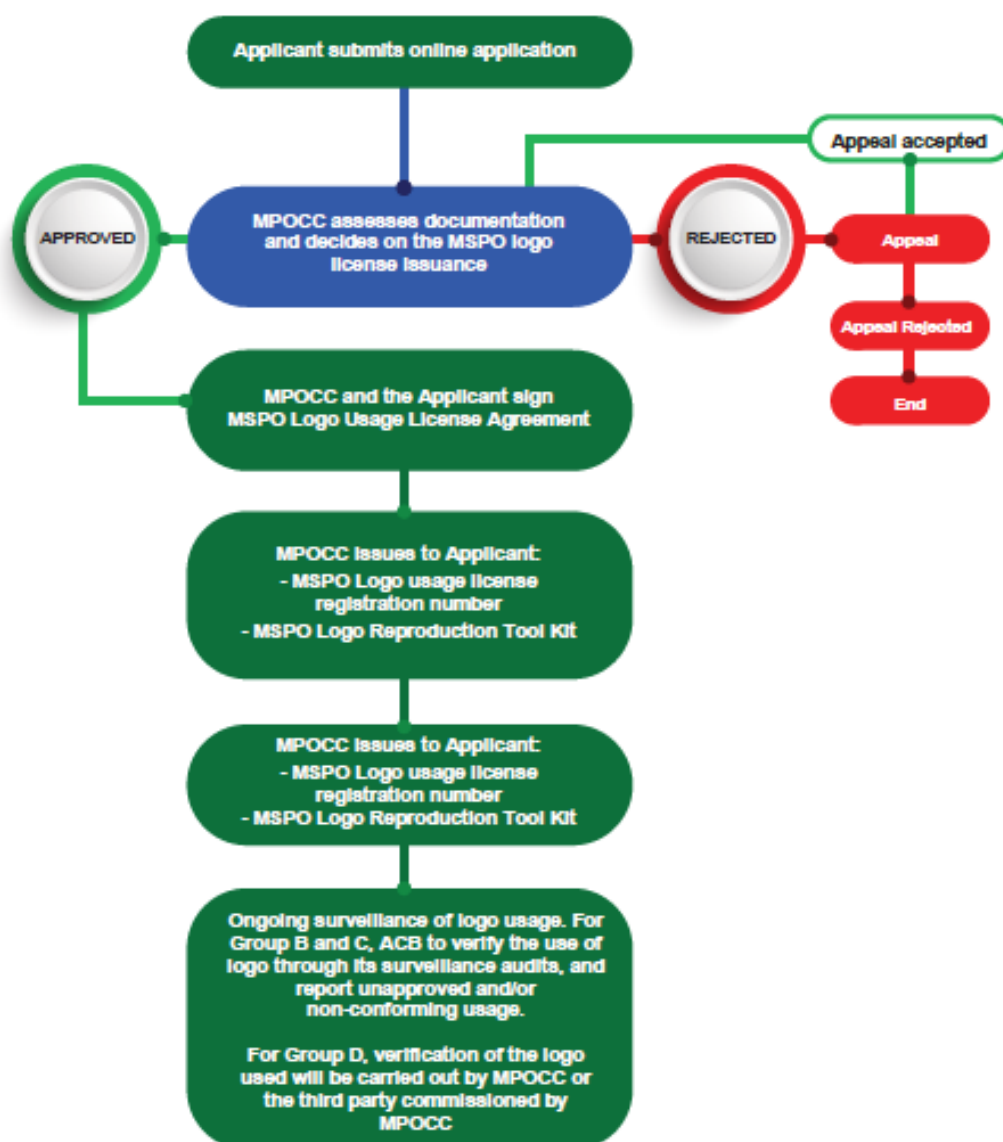
a) Organisations or companies applying for use of the MSPO Logo must:

- i. Be a legal entity, such as a company, business or society; and
- ii. Sign an agreement i.e. MSPO Logo Usage License Agreement that allows the public presentation, on an Internet-based database, of the organisation's, company's or other legal entity's identification data. This data includes:
  - Organisation's contact and location details;
  - Organisation's certificate number and expiry date;
  - Accredited certification body's contact details

b) Logo License Issuance procedure

- i. The following process for obtaining logo usage rights approval applies to the use of the MSPO Logo. Figure 3 provides an overview schematic of this process.

Figure 3: Logo License Issuance Procedure



- iii. A company, organisation or individual has to obtain an official license from the scheme owner before printing, publishing or otherwise using the logo and related claims regardless of the logo usage group (on-product or off-product usage). Applicants need to submit online application form to the scheme owner which is available on the scheme owner's website.
- iv. The scheme owner reviews the application form to determine whether the applicant has delivered all the required documents for scrutiny and that all the following scheme owner requirements on the logo usage and reproduction are fulfilled.

#### c) License Agreement

- i. If the application for logo usage license is approved, the scheme owner prepares a MSPO Logo Usage License Agreement (contract, Appendix C) for the applicant (from here on shall be referred to as Logo User). The License Agreement enters into force when both parties sign the agreement.
- ii. If the application for logo usage license is declined, the scheme owner must provide reasons for the negative decision to allow the applicant the opportunity to provide further information in support of the application or to appeal the decision.
- iii. Upon the signing of MSPO Logo Usage License Agreement, the scheme owner shall issue to the applicant the MSPO logo license registration number. MSPO Logo Reproduction Tool Kit will be issued after both parties have signed the agreement.
- iv. The Logo User shall advise the scheme owner immediately on any changes concerning:
  - The organisation's certification status;
  - The organisation's profile (e.g.: nature of business, company name, operation status, etc.)
- v. MSPO Logo Usage License Agreement will be amended accordingly based on the changes in number iv.

#### d) Suspension of Logo License

The scheme owner reserves the right to suspend the logo usage license if the Logo User is suspected of misusing the logo or not complying with all the rules and requirements of the MSPO Certification Scheme. If, after investigation, the suspicion is proven to be founded, the logo usage license will be terminated.

#### e) Validity of Logo License

- i. The validity of the licenses to be issued will be based on the validity of the certificate and/or Agreement issued as follows:
  - Group B & C: for the period of validity of the MSPO certificate
  - Group D: for the period of validity of the Agreement (5 years)
- ii. Logo Users are required to renew the licenses before the expiry of the certificate or agreement.

#### f) Logo Usage without License Number

- i. The usage of the logo without license number is not allowed in principle. However, the scheme owner can allow the usage of the logo without the license number in

exceptional cases based on a written application for off-product usage only, where the placement of the license number is not possible (e.g. small promotional materials).

ii. The applicant shall be a holder of a license issued by the scheme owner and the application shall include:

- Applicant's identification data, logo license number
- Reason for the usage without the license number
- Description of the usage including design layout

iii. The application is valid only for the applied exemption and the applicant shall send to the scheme owner an example of the material covered by the exemption.

### 5.3.2 Logo Coding System

A logo usage registration coding system has been developed to support a register of logo usage licenses consistent with the MSPO Logo usage coding system. The MSPO Logo usage coding system is specified in the Logo Reproduction Toolkit. MSPO Logo usage license registration numbers shall be issued by the scheme owner as per the coding system.

### 5.3.3 Logo Monitoring and Reporting

a) Responsibility of scheme owner

A register of MSPO Logo Users shall be kept in electronic format.

b) For MSPO Logo Users Group B and C, MSPO Logo usage is subject to verification carried out by accredited certification bodies and monitored by the scheme owner.

c) For MSPO Logo Users Group D, MSPO Logo usage is subject to verification carried out by the scheme owner itself or by a third party commissioned by the scheme owner.

d) The scheme owner will provide periodic report summaries, based on its electronic registers, on its website of the number of Logo Users by user group and type of logo usage (on-product or off-product).